

## **WIMMERA MALLEE HISTORICAL VEHICLE SOCIETY – RULES OF THE SOCIETY**

**UPDATED - ANNUAL GENERAL MEETING 21<sup>st</sup> JULY 2011**

### **TITLE :**

*The Society shall be called the “Wimmera Mallee Historical Vehicle Society (Inc.) and such name shall not be changed nor the Society dissolved without the concurrence of three fourths of the financial members present at a special meeting of which fourteen days’ notice shall be given.*

### **INTERPRETATION :**

*In these Rules of the Society, except where the context or subject matter requires a different construction, “this Society” means “Wimmera Mallee Historical Vehicle Society (Inc.). “The Committee” means “The Executive Committee of the Wimmera Mallee Historical Vehicle Society (Inc.)”. The masculine shall be taken to include the feminine. “Financial Member” shall mean and include every member who has paid monies due and payable under these rules.*

### **SUBJECTS :**

*The objects for which the Society is established are :-*

*A . To assist any responsible person or body in acquisition, preservation, exhibition and maintenance of motor cars and motor cycles classified as Veteran, Vintage, Classic and Historic and other such categories as may be defined by the Motor Car Act, 1958 and stationary engines greater than twenty five years of age.*

*B . To obtain and maintain every form of historical and statistical record in respect of such vehicles*

*C . To promote and assist in the promotion of tours, competition trials and other events in which such vehicles can participate in their respective classes.*

*D . To do or cause to be done, anything which in the opinion of the Committee may further the interests of the Society or which can assist in any way with records, parts and accessories thereto pertaining.*

*E . To accept subscriptions, donations and bequests for the purpose of applying the same to any of the objects of the Society and apply the same accordingly.*

### **MEMBERSHIP :**

*There shall be two types of membership, namely :-*

A . Full Membership - the holder (being above the age of sixteen years) shall enjoy membership with all its rights and privileges, including the right to vote and eligibility to office of the Society. The holder of full membership may nominate their spouse or partner (above the age of sixteen years) who shall have the rights of a full member and who shall be recorded with the Secretary.

B . Honorary Life Membership - the holder shall have the standing as a full membership but will be excluded from paying any subscriptions. Honorary Life Membership may be conferred on any full member recommended by the Committee on the basis of long and extraordinary service. A maximum of two (2) Life Memberships can be awarded annually.

**REGISTER OF MEMBERS :**

The Secretary shall keep and maintain a register of members in which shall be entered the full name, address and date of entry of the name of each member and the register shall be available for inspection by members at the address of the Public Officer.

**HEADQUARTERS :**

The postal headquarters of the Society shall be the Post Office Box maintained by the Society.

**MEMBERSHIP :**

New Membership - Application to join the Society must be submitted to the Secretary on a correctly completed 'Club Application Form'. Such application shall be tabled at the following general meeting for approval by the members present. Should such application be approved, the applicant shall be sent an invoice for both the joining fee and annual subscription. Upon payment of such invoice, the applicant shall become a full member of the Society with all rights and privileges of membership.

Expulsion - In case the conduct of any member shall, in the opinion of the Committee, be injurious to the character or interests of the Society or its members, the Secretary shall call a meeting of the Committee to consider the conduct of such member, and shall invite him to attend such meeting, so that he will have the opportunity of explaining or withdrawing from the Society. If a two-third majority of the Committee vote for his expulsion, the member shall be expelled. Any member so expelled shall have the right of appeal to an Extraordinary General Meeting, to be summoned within twenty one days of his expulsion, When the majority of those present and voting shall be required to confirm the

*expulsion. If the expulsion is not confirmed, the member shall be reinstated.*

**SUBSCRIPTIONS :**

- A . The subscription for Full Membership shall be decided by the Committee at a Committee meeting held in the third quarter of the financial year. Subscriptions shall be due and payable by the last day of June every year.*
- B . There shall be a joining fee as set down by the Committee and such joining fee shall be subject to annual review.*
- C . Any member whose subscription is not in arrears may resign his membership by giving notice in writing to the Secretary, who shall submit same to be dealt with by the Committee at their next meeting. Upon cessation of membership there shall be no claim upon the Society nor any of its property.*
- D . New member subscriptions shall be on a 'pro rata' basis after 1<sup>st</sup> January each year. 'Pro Rata' shall NOT apply to the joining fee.*
- E . Any member whose subscription remains unpaid on the 1<sup>st</sup> day of July shall be deemed UNFINANCIAL. He/she shall be notified in writing, that if payment is not made by 30<sup>th</sup> July, he/she shall be deemed to have resigned and on no account be permitted to hold office, vote or take part in any of the Society events or otherwise be deemed to hold any of the privileges of membership,*
- F . An UNFINANCIAL member must not use a vehicle registered in his/her name on a Club Permit. Such vehicle/s are deemed UNREGISTERED even though the Permit might be current.*
- G . On the first day of August each year, the Society Vehicle Registrar shall notify VicRoads of any Club Permit vehicle whose owner remains unfinancial.*

**GOVERNMENT OF SOCIETY :**

- A . The general conduct and management of the Society shall be vested in a body known as The Committee (see Interpretation).*

*B . The Committee shall consist of the : President*

*Senior Vice President*

*Junior Vice President*

*Immediate Past President*

*Honorary Secretary*

*Honorary Treasurer*

*Public Relations Officer*

*Newsletter Editor/s*

*Swap Meet Director*

*Annual Tour Director*

*C . The Secretary of the Society shall keep the minutes of the resolutions and proceedings of each general meeting and each Committee meeting in books provided for that purpose together with a record of the names of persons present at such meetings.*

*D . The Treasurer of the Society shall collect and receive all monies due to the Society and make all payments authorized by the Society, keep correct accounts and books showing the financial affairs of the Society with full details of all receipts and expenditure connected with the activities of the Society and such books shall be available for inspection by the members.*

*E . All positions in the Society shall be declared vacant at the Annual General Meeting and all retiring office bearers shall be available for re-election.*

*F . Written nominations signed by the nominee, proposer and seconder, may be lodged at the Annual General Meeting in addition to oral nominations from the floor.*

*G . Any member of the Committee may resign by writing a notice sent by post or delivered in person to the Secretary and thereupon shall cease to be a member of the Committee.*

*H . The Committee is empowered to fill any vacancy occurring during the year, but a member so appointed to fill such vacancy shall retire at the next Annual General Meeting. He/she shall be eligible for re-election.*

*I . The Committee may appoint from time to time committees or sub-committees. The Convenor of each sub-committee shall be a member of the Committee.*

*J . If any member of the Committee is absent from three consecutive meetings, he/she shall be removed from his office unless he can satisfy the Executive Committee that there was*

*reasonable cause for his/her absence.*

- K. The Committee shall have the power to make and enforce by-laws from time to time as deemed necessary.*

#### **COMMITTEE MEETINGS**

- A. Committee meetings may be convened by the President or the Secretary or by the request of any three members of the Committee when deemed necessary.*
- B. At Committee meetings, each officer shall be entitled to one vote with the exception of the Chairman who shall be entitled to a casting vote as well as a deliberate vote.*
- C. Any four members of the Committee constitute a quorum for the transaction of the business of a meeting of the Committee.*
- D. The Committee shall meet at least four times per year.*

#### **FINANCES :**

- A. The funds of the Society shall be derived from entrance fees, annual subscriptions, donations, and any other such sources as the Committee determines.*
- B. All monies received by or on behalf of the Society shall be paid into the Society's banking account with such Bank or Banks as determined by the Committee. All cheques, bills of exchange, withdrawal forms drawn on the Society's banking accounts are to be signed by two appointed signatories – usually President, Secretary or Treasurer.*
- C. The Committee shall have sole control of all the monies of the Society.*
- D. The Committee shall at each Annual General Meeting cause to be prepared and laid before the Society complete accounts of Profit and Loss and Balance sheets. The assets and income of the organization shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to the members of the organization except as a bona fide remuneration for services rendered or expenses incurred on behalf of the organization.*
- E. In the event of the organization being dissolved, the amount which remains after such dissolution and the satisfaction of all debts and liabilities shall be paid and applied by the organization in accordance with its powers to any organization which has similar objects*

*and which has rules prohibiting the distribution of its assets and income to its members.*

**INDEMNITY :**

- A . Every Committee member and othe officer of the Society shall be entitled to be Indemnified out of the assets of the Society against all losses or liabilities which he/she may sustain or incur in or about the execution of his office or otherwise in relation thereto. No Committee member or other officer shall be liable for any loss, damage or misfortune which may happen to be incurred by the Society in the execution of the duties of his office or in relation thereto.*
  
- B . At no time shall any member have a greater claim on the Society than the maximum amount shown on the Society’s Public Risk Insurance Policy.*

**ALTERATION OF RULES AND STATEMRNT OF PURPOSES :**

*These rules and the statement of purposes of the Society shall not be altered except in accordance with the Act.*

**SEAL :**

- A . The Common Seal of the Society shall be kept in the custody of the Secretary*
  
- B . The Common Seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signatures of The Committee and of the Public Officer of the Society*

**CUSTODY OF RECORDS :**

*Except as otherwise provided by these rules, the Secretary shall keep in his/her custody or under his/her control all books, documents and securities of the Society.*

**GENERAL :**

- A . No member shall make use of the Society name or his/her membership of the Society for any form of personal gain, excepting the normal privileges of membership.*
  
- B . Proposals for the use or display of member’s vehicles with Club Permit registration in any commercial advertising, event or function not organized by the Society, should first be referred to the Committee for approval.*
  
- C . In any major Society Rally, an entrant shall be eligible for one major prize only and in the event of winning two or more prizes shall be entitled to elect the prize he/she wishes.*

- D . All owners and drivers enter organized Society functions at their own risk.*
- E The Committee for organizing the Annual Invitation Tour shall be elected in the Club year preceding the year of the Tour.*
- F . The Society shall ensure that a current Public Liability Insurance Policy is in force at all times.*
- G . The organizing Committee of any Society event shall have the right to prohibit any unsafe vehicle from participating.*

**VICTORIAN CLUB PERMIT SCHEME :**

*The method of conducting the Victorian Club Permit Scheme adopted by the Wimmera Mallee Historical Vehicle Society ()Inc is :-*

- A . The Society will appoint “Testing Officers” who for initial permit registration can conduct a ‘safety check’ on vehicles manufactured up to 1<sup>st</sup> January 1968. (A Roadworthy certificate from a suitably licensed VicRoads Tester is also acceptable)*
- B . All vehicles manufactured after 1<sup>st</sup> January 1968 require a Roadworthy certificate from a licensed VicRoads Tester for initial Club Permit registration.*
- C . Annual safety checks are the responsibility of the vehicle owners*
- D . The Society will provide a Safety Check Sheet in order that members can conduct a safety Check on their vehicles.*
- E . A Safety Check Sheet is required to be completed, signed and dated by the vehicle owner and attached to the Permit registration renewal form for the Club Permit Signatory signature. Safety Check sheets will be retained by the Society Vehicle Registrar.*
- F . The Vehicle Registrar shall maintain an up to date and accurate record of all the Society’s Club Permit vehicles.*